



Newaygo County Regional Educational Service Agency  
McKinney-Vento Homeless Education  
School Dispute Resolution Process

Requested School Name: \_\_\_\_\_

Requested School Address: \_\_\_\_\_

Requested School Phone/Fax: \_\_\_\_\_

Is this the school or origin? ☐ Yes ☐ No

*(School of origin is defined as the school that the child attended when permanently housed or the school in which the child was last enrolled.)*

If "no", please provide the name and address of the last school the child attended:

\_\_\_\_\_

Student's Name: \_\_\_\_\_ Student's ID #: \_\_\_\_\_

Student's Grade: ☐ K ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5  
☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

Student's Current Address: \_\_\_\_\_

Student's Current Phone: \_\_\_\_\_

Parent/Guardian/Disputing Party's Name: \_\_\_\_\_

Relationship: ☐ Parent ☐ Guardian ☐ Unaccompanied Youth ☐ Other: \_\_\_\_\_

Current Address: \_\_\_\_\_

Current Phone: \_\_\_\_\_

Does the student live in a shelter? ☐ Yes ☐ No

Reason for dispute: \_\_\_\_\_

\_\_\_\_\_

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Actions on the Dispute:

Local Homeless Liaison was notified of the dispute on (date): \_\_\_\_\_

Principal took action within how many school day(s) after receiving notice of dispute: \_\_\_\_\_

Describe action taken by the principal to resolve the dispute: \_\_\_\_\_

\_\_\_\_\_

Was the dispute resolved? ☐ Yes ☐ No

Provide explanation below (provide additional pages, if needed): \_\_\_\_\_

\_\_\_\_\_

If the dispute was not resolved, did the school or liaison provide the parent, guardian or unaccompanied youth with a written school placement decision that included information on his/her right to appeal this decision to the school district?

☐ Yes ☐ No

\_\_\_\_\_  
Signature of Principal or Local Homeless Liaison

\_\_\_\_\_  
Date